



Northfield Bank Foundation Preliminary Proposal Summary

The first step in the Northfield Bank Foundation grant application process is to submit a Preliminary Proposal Summary. The Preliminary Proposal Summary, a shortened version of our Full Grant Application Package, will help us determine which proposals best fit our funding priorities.

Please contact the Foundation at (718) 303-4265 prior to submitting any requests.

Based on this Preliminary Proposal Summary, organizations may be invited to submit a formal Grant Application Package.

Date of application: _____

ORGANIZATION INFORMATION

ORGANIZATION MUST BE AN IRS DESIGNATED 501(C)(3) IN GOOD STANDING.

Organization: _____

Address of organization: _____

Telephone/Fax: _____

Email: _____

Web Site: _____

Executive Director: _____

Contact Person/Title: _____

Federal Tax ID #: _____

Geographic Area Served: _____

Brief History of Organization: _____

Organization’s Mission Statement: _____

FINANCIAL INFORMATION

Organizational Annual Operating Budget (\$): _____

Organizational Net Assets At End of Last Fiscal Year (\$): _____

Organization’s Revenue & Expenses for each of the last 3 years as stated on Form 990:

2023 Revenue _____	2023 Expenses _____
2022 Revenue _____	2022 Expenses _____
2021 Revenue _____	2021 Expenses _____

Attach a listing of your Board of Directors with their affiliations. Also list your Board of Directors annual giving to your organization.

Does your organization have:

Conflict of Interest Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Audit or Finance Committee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Whistle Blower Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No

List the 3 highest Paid Employees and their Titles:

List the 3 most significant Donors and Totals for each of the last 3 years:

2023 _____

2022 _____

2021 _____

PROGRAM INFORMATION

Name of Program:

Description of Program:

Primary Need Addressed by Program:

Project Start Date:

Funding Requested (\$):

Total Project Budget (\$):

(Attach a detailed budget for this project)

Other sources of Committed Funding
And funding amounts:

Please submit a copy of your 501(c)(3) form along with this application.

Submit via regular mail to: **Northfield Bank Foundation**, 1731 Victory Boulevard, Staten Island, NY 10314